

**VILLAGE OF PEWAUKEE
REGULAR VILLAGE BOARD MINUTES**

July 21, 2026

<https://www.youtube.com/watch?v=vn8ghNUIKIs>

1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

President Knutson called the meeting to order at approximately 6:01 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call was taken with the following Village Board members present: Trustee Nick Stauff, Trustee Bob Rohde, Trustee Kelli Belt, Trustee Rachel Pader, Trustee Kristen Kreuser, Trustee Jim Grabowski; and President Jeff Knutson.

Also Present: Village Attorney, Matt Gralinski; Village Administrator, Matt Heiser; Village Clerk, Mackenzie Quigley; Deputy Clerk, Jessica Sweet; Village Treasurer, Colin Palm;

2. Public Hearings/Presentations:

a. Presentation of the 2025 Village audit results by Baker Tilly.

John Rader and Leah Gafney of Baker Tilly presented the 2025 audit report. The presentation included discussion of key audit findings related to library funds, ambulance and recreation fees, compensatory time, and fund balance assignments. An overview of the Village's debt, water utility financial results, and overall financial position was provided. The auditors reported that the Village's General Fund remains in good financial standing.

b. Public hearing on Ordinance 2026-07: An Ordinance to Amend the Official Zoning Map of the Village of Pewaukee to Assign the Zoning of PWV 0925-998-001 to IPS Institutional and Public Service District. No comments.

3. Approval of Minutes of Previous Meeting.

a. Minutes of June 16, 2026, Regular Village Board Meeting.

Trustee Kreuser motioned/seconded by Trustee Pader to approve June 16, 2026, Regular Village Board Meeting minutes as presented.

Motion carried: 7-0

b. Minutes of June 22, 2026, Special Village Board Meeting.

Trustee Grabowski motioned, seconded by Trustee Belt to approve the June 22, 2026, Special Village Board Meeting minutes as presented.

Motion carried: 7-0

4. Citizen Comments.

Terri Williams Connley, 210 Park Ave, expressed concerns regarding e-bikes. She inquired about the possibility of licensing requirements and suggested that operators complete a safety course demonstrating knowledge of applicable laws and regulations to improve safety for riders and the public.

Dianna Conaway, 265 Prospect Ave., expressed concerns regarding the proposed Prospect Avenue sidewalk project and requested that Prospect Avenue residents be consulted prior to approval of the project.

Stefani [sic], 244 Richmond Dr., shared concerns about e-bikes after describing a recent near-collision involving a child. She expressed support for additional regulations governing e-bike use.

Lionel Madrid, 264 [sic] Prospect Ave., expressed concerns regarding both the proposed Prospect Avenue sidewalk project and e-bike safety.

Cindy Lowry, 237 Prospect Ave., expressed concerns about e-bikes and suggested prohibiting bicycles from operating on sidewalks.

5. Ordinances

- a. Ordinance 2026-07: An Ordinance to Amend the Official Zoning Map of the Village of Pewaukee to Assign the Zoning of PWV 0925-998-001 to IPS Institutional and Public Service District. Trustee Rohde moved, seconded by Trustee Stauff, to approve Ordinance No. 2026-07. Motion carried, 7-0.**

6. Resolutions – None.

7. Old Business – None.

The Board recessed at 6:46 p.m. and reconvened at 6:52 p.m.

The Board proceeded to Item E out of agenda order due to significant public interest in e-bikes among those in attendance.

8. New Business

- a. Review, discussion and possible action on a proposal from Ruekert-Mielke to write a Facilities Plan for Lift Station #1.**
Trustee Grabowski motioned, seconded by Trustee Belt to approve a Facilities Plan for Lift Station #1, estimated value of 64,000.
Motion carried 7-0
- b. Review, discussion and possible action on Change Order #1 from DF Tomasini Contractors for a 2026 Street and Utility Project.**
Trustee Grabowski motioned, seconded by Trustee Pader to approve the Change Order #1 from DF Tomasini Contractors for a 2026 Street and Utility Project.
Motion carried 7-0
- c. Review, discussion and possible action on Change Order #2 from DF Tomasini Contractors for a 2026 Street and Utility Project.**
Trustee Grabowski asked Director Buechl whether all the proposed items were necessary.
Trustee Kreuser motioned, seconded by Trustee Grabowski to approve the Change Order #2 from DF Tomasini Contractors for a 2026 Street and Utility Project.
Motion carried 7-0
- d. Review, discussion and possible action on Change Order #3 from DF Tomasini Contractors for a 2026 Street and Utility Project.**
Trustee Kreuser motioned, seconded by Trustee Pader to approve the Change Order #3 from DF Tomasini Contractors for a 2026 Street and Utility Project.
Motion carried 7-0.
- e. Review, discussion and possible action on Village regulation and enforcement of e-bike and electric scooter use.**

President Knutson asked whether the matter should be referred to the Public Works and Safety Committee for further review.

Discussion followed.

Attorney Gralinski noted that the Village must comply with applicable state statutes.

Trustee Grabowski stated that he did not believe the Village needed to rewrite existing regulations but should first review the applicable state statutes to determine what is already addressed. He added that if additional local regulations were warranted, they could be considered at a future meeting, citing public safety concerns.

President Knutson stated there has been significant confusion regarding where e-bikes may legally operate, particularly whether they are permitted on streets or sidewalks. He expressed concern about children riding on the roadway without knowledge of traffic laws.

Attorney Gralinski emphasized the importance of distinguishing between bicycles, electric bicycles, and scooters, noting that state statutes address each type separately.

The Board and staff discussed the current enforcement and education efforts related to e-bikes and similar devices. Staff reported that the Police Department is currently educating individuals rather than issuing citations.

Staff noted that the current citation for riding a bicycle on a sidewalk, including a pedal bicycle, is \$108.

The Board directed the Police Department to begin enforcing the applicable state statutes regarding bicycles on sidewalks and the operation of bikes without pedals, which are permitted only on private property.

f. Review, discussion and possible action on Alcohol Beverage License Approvals 2026-2027.

Clerk Quigley explained the alcohol beverage license approvals. It was noted that Taqueria Don Chava's Conditional Use Grant (CUG) documents had not been submitted to Village Hall with the required signatures and, therefore, had not been recorded with the County. As a result, the outdoor patio could not be included in the licensed premises description. Clerk Quigley requested Don Chava's license approval be conditioned on signing and recording of CUG prior to issuance.

Trustee Grabowski moved, seconded by Trustee Kreuser, to approve the alcohol beverage license for Walmart. Motion carried 7-0.

Trustee Kreuser moved, seconded by Trustee Pader, to approve the alcohol beverage license for Taqueria Don Chava, subject to the stipulations presented by the Village Clerk. Motion carried 7-0.

g. Review, discussion and possible action to confirm committee appointments by the Village President:

- a. Public Works and Safety Committee – 1 Citizen Member (3-year term); Andy Sisler
- b. Joint Parks and Recreation Board – 1 Citizen Member (3-year term); Teri Morse.

Trustee Grabowski motioned, second by Trustee Kreuser to approve committee

appointments. Motion carried 7-0.

h. Review, discussion and possible action on a quarterly financial report to the Board.

Treasurer Palm presented the quarterly financial report and highlighted key financial updates.

i. Review, discussion and possible action the invoices and checks from June 2026.

Trustee Grabowski moved, seconded by Trustee Kreuser, to approve invoices and checks, excluding the library invoices. Motion carried 7-0.

Trustee Pader moved, seconded by Trustee Kreuser, to acknowledge invoices and checks from the library. Motion carried 7-0.

j. Review and discussion to recap community events on the weekend of July 3/July 4.

Trustee Rohde provided a recap of the event and expressed appreciation to the sponsors, fireworks donors, volunteers, and all others who contributed to its success. He also thanked Administrator Heiser for his assistance throughout the event.

Trustee Grabowski recognized Trustee Rohde for his hard work and dedication in organizing the event.

k. Review, discussion and possible action on a land license agreement with Soo Line Railroad Company D/B/A Canadian Pacific Kansas City for land adjacent to Kopmeier Drive.

Attorney Gralinski shared an overview of this item and the basis for closed session to discuss the Village's bargaining position.

l. Review, discussion and possible action on a letter of support from the Village for Amtrack to operate a temporary passenger train station in the Village of Pewaukee.

Administrator Heiser provided an overview of the item and the basis for closed session to discuss the Village's bargaining position.

m. The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding a land license agreement with Soo Line Railroad Company D/B/A Canadian Pacific Kansas City for land adjacent to Kopmeier Drive and a letter of support from the Village for Amtrack to operate a temporary passenger train station in the Village of Pewaukee. After conclusion of any closed session, the Village Board will reconvene in open session pursuant to Wis. Statute Section 19.85(2) for possible additional review, discussion and action concerning these agenda items and to address the remaining meeting agenda.

**Trustee Rohde moved, seconded by Trustee Pader, to convene in closed session.
Motion carried 7-0.**

The Village Board convened in closed session at 8:11 p.m. following a roll call vote.

Trustee Grabowski moved, seconded by Trustee [Name], to reconvene in open session. Motion carried 7-0.

The Village Board reconvened in open session at 8:32 p.m. following a roll call vote.

The Board again addressed Agenda Item 8k. after reconvening in open session. **Trustee Grabowski motioned, seconded by Trustee Pader to approve the agreement as presented in closed session.**

Motion carried 6-1. President Knutson voted nay.

The Board again addressed Agenda Item 8l. after reconvening in open session. Board members shared their positions on the proposed project.

Trustee Belt stated that he does not support the project and does not believe it should be funded with taxpayer dollars.

Trustee Grabowski expressed his support for the project, stating that he believes it would be a tremendous opportunity for the Village. Discussion followed.

Trustee Rohde motioned, seconded by Trustee Grabowski, to authorize sending a letter of support for the Kiwanis Village Park project. Motion carried 5-2, with Trustees Stauff and Belt voting nay

9. Citizen Comments.

No comments

10. Adjournment.

Trustee Grabowski motioned, seconded by Trustee Rohde to adjourn the July 21, 2027, Regular Village Board meeting at approx. 8:53 pm.

Respectfully Submitted,

Jessica Sweet
Deputy Clerk